



Short-Form
Subcontractor/Supplier
Qualification Statement

1. GENERAL INFORMATION

Name of Business:
Address:
City, State, Zip:
Phone:
Website:

2. TYPE OF WORK

- General Construction, Demolition / Abatement, Earthwork / Utilities, Asphalt Paving, Site Concrete, Landscaping, Fences and Gates, Reinforcing Steel, Concrete, Precast Concrete, Masonry, Misc. / Structural Steel, Metal Joists / Deck, Rough Carpentry, Architectural Woodwork, Waterproofing, Insulation, Roofing and Siding, Doors and Hardware, Specialty Doors, Windows and Glass, Walls and Ceilings, Flooring, Paints and Coatings, Specialties, Equipment, Furnishings, Special Construction, Conveying Equipment, Fire Suppression, Plumbing, HVAC, Electrical

[] Other (please specify)

3. ORGANIZATION

- C-Corporation, S-Corporation, LLC, Partnership, Individual, Other

Date of Formation: State of Formation:

Table with 3 columns: Name and Title of Owners, Officers and Principals, Years with Company, Percent of Ownership

Federal Employer Identification Number (Federal EIN)

4. LICENSING

Jurisdictions and trade categories in which you organization is legally qualified to do business (indicate registration or license numbers)

State	Trade Category	Registration or License Number

5. REVENUE

Projected revenue for next year	20 _____	\$ _____
Projected revenue for this year	20 _____	\$ _____
Actual revenue for last year	20 _____	\$ _____
Actual revenue two years ago	20 _____	\$ _____
Actual revenue three years ago	20 _____	\$ _____

6. CURRENT AND COMPLETED PROJECTS

- [] Attach a list of your major contracts currently in progress. Provide project name, location, contract amount, percent complete, scheduled completion date, client name, contact name, and phone number.

- [] Attach a list of your major contracts completed within the last three (3) years. Provide project name, location, contract amount, completion date, client name, contact name, and phone number.

7. EMPLOYEES

Number of employees	Field	Shop	Office		Total
Currently working				=	
Previous three (3) year average				=	

8. BANKING

Name of Bank: _____

Address: _____

City, State, Zip: _____

Contact Name: _____

Contact Phone: _____

Years with the Bank: _____

Credit Line Amount: _____

Amount Available on Credit Line: _____

Expiration Date on Credit Line: _____

9. BONDING

Name of Bonding Agent: _____

Address: _____

City, State, Zip: _____

Contact Name: _____

Contact Phone: _____

Years with the Bonding Agent: _____

Name of Surety Company: _____

Years with the Surety Company: _____

Bond Capacity per Project: _____

Aggregate Bond Capacity: _____

Date of Last Bond Issued: _____

10. TRADE REFERENCES

Supplier Name: _____

Location (City, _____

State): _____

Contact Name: _____

Contact Phone: _____

Supplier Name: _____

Location (City, _____

State): _____

Contact Name: _____

Contact Phone: _____

Supplier Name: _____

Location (City, _____

State): _____

Contact Name: _____

Contact Phone: _____

11. CONTRACTOR REFERENCES

Contractor Name: _____

Location (City, _____

State): _____

Contact Name: _____

Contact Phone: _____

Contractor Name: _____

Location (City, _____

State): _____

Contact Name: _____

Contact Phone: _____

Contractor Name: _____

Location (City, _____

State): _____

Contact Name: _____

Contact Phone: _____

12. SAFETY

Does the firm have a corporate safety officer or department? Yes No

If yes, Name: _____ Title: _____

Does the firm have a controlled substance screening program? Yes No
Test for: Pre-Employment Accident Random

Attach your OSHA Form 300A Summary of Work-Related Injuries and Illnesses for the past three (3) years.

Attach your OSHA Form 300 Log of Work-Related Injuries and Illnesses for the current year.

List the firm's Worker's Compensation Insurance Experience Modification Rate (EMR) for the past three (3) years.

Current Year	_____	EMR:	_____
1 st Year Prior	_____	EMR:	_____
2 nd Year Prior	_____	EMR:	_____

Attach a copy of supporting documentation from your insurance agent, insurance carrier, or state fund for the past three (3) years verifying the EMR data listed above.

The undersigned, on behalf of the Subcontractor/Supplier, warrants and represents that the above and attached information is true and sufficiently correct so as not to be misleading.

Prepared By: _____ Title: _____
(must be an officer or principal of the Company)

Signature: _____ Date: _____